



# Apply an Equitrac License

Instructor Led Training  
Chapter 2 – Exercise H

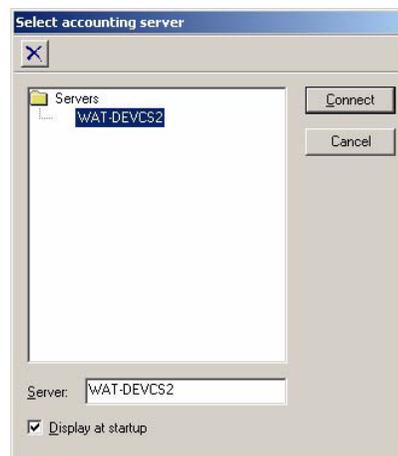
Topics include:

- [Configure Equitrac System Manger](#)
- [License Equitrac Software](#)

When you start the accounting server (CAS), it looks for a valid license. If a valid license is found, the startup continues. If the accounting server fails to find a valid license, the server logs an error message, but continues to operate in unlicensed mode. When in unlicensed mode any transactions from print servers are ignored, and any components that request licenses are informed that the server is currently unlicensed.

## Configure Equitrac System Manager

1. Click the  button and then click **All Programs>Equitrac Express>System Manager**.
2. Click the  button; leave all defaults as displayed.



CAS coordinates all Equitrac components and acts as a guardian for your device resources. The Equitrac System Manager must be able to establish a connection with the CAS before the Administrative Applications starts and you can begin configuration.

3. When the Equitrac System Manger window opens, note the number of items that appear in the left pane.
4. Click the  button to close the window.
5. Click the  button and then click **All Programs>Equitrac Express**.
6. Press and hold the right mouse button on **System Manager**, drag the option to the Windows Desktop, and then release the button.
7. Click **Copy Here**; a shortcut to Equitrac System Manger appears.
8. Right-click the **Equitrac System Manager** shortcut and click **Properties**.
9. Left-click in the Target field and then press the  key to advance to the end of the field.

10. Press the  key and then type the following:

**-sadm**



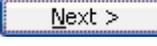
**NOTE:** The order of the entries does not matter; however, they must be typed in lower case where:

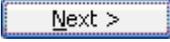
s = System Admin  
a = Accounts Manager  
d = Diagnostics  
m = Device Management

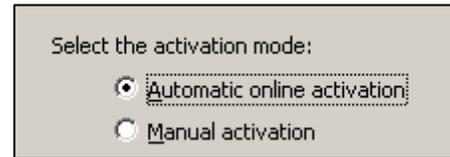
11. Click the  button.
12. Double-click the **Equitrac System Manager** shortcut, and then click the  button.
13. Note the additional items that appear in the left pane.
14. Click the  button.

### ***License Equitrac Express or Equitrac Office***

**NOTE:** Demonstration and retail licenses cannot coexist on the same system.

1. Start **Equitrac System Manger** and connect to the accounting server.
2. In the left pane, click .
3. In the right pane, right-click in the white area and click **Add license** or left-click **<Add...>**
4. In the Equitrac Express Activation dialog box, click the  button.
5. Types the license key provided by the instructor and then click the  button.
6. Click the  button.
7. If the license key is valid, it appears in the white box.
8. If the license key is invalid, an error message appears. Click the  button, re-enter the license number, click the  button, and then click the  Button.

9. In the Select the registration mode dialog box, click the **Automatic online activation** or **Manual activation** radio button, as directed by the instructor and then click the  button.



Select the activation mode:

Automatic online activation

Manual activation

10. Enter the Contact information as prompted in the dialog boxes.

**NOTE:** The Activation wizard transmits the data using an HTTP connection to the Equitrac Activation server and returns the status of the activation in the Results dialog box. A Status of **OK** means the license key entered is valid. A status of **Invalid** means the license key entered is invalid. A status of **Denied** means that the license key entered was not accepted by Equitrac, and you should call Customer Support to resolve the issue.

11. In the Results dialog box, click the  button; the details of the license appear on the License page in Equitrac System Manger.